

# CONTRACT PROVISIONS AND SPECIFICATIONS



FOR THE INSTALLATION OF:

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## Central Landfill Asphalt Pad

Sealed Bids will be opened on  
**April 18, 2023**  
at  
**11:00 AM Pacific Time**  
at the Office of the  
Board of County Commissioners  
Granger Administration Building  
123 5<sup>th</sup> Ave. Room 150  
Okanogan, Washington 98840

## INVITATION TO BID

Sealed bids for the **Central Landfill Asphalt Pad**, will be received by Okanogan County at the Office of the Board of County Commissioners, located on the first floor of the Grainger Administration Building, 123 Fifth Avenue North, Room 150, Okanogan, Washington. Mailed proposals must be received by no later than the last working day prior to the bid opening date. Hand carried proposals will be received only by the Clerk of the Board of County Commissioners at the address stated above until **11:00:59AM Pacific Time, Tuesday April 18<sup>th</sup>, 2023** and will then and there be opened and publicly read. No facsimiles or electronic proposals will be accepted.

All bid proposals shall be accompanied by a bid proposal deposit by certified check, cashier's check or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish a satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to Okanogan County.

Project Specifications are available at the office of the County Engineer, 1234A 2<sup>nd</sup> Ave. South, Okanogan, WA 98840 or contact the Contracts Administrator at 509-422-7333. Bid proposals must be submitted on the original documents provided in the accompanying bid packet.

Informational Project Specifications are also available on the County website at [www.okanogancounty.org/PW](http://www.okanogancounty.org/PW) and in various plan centers located in Washington.

The County of Okanogan in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex, in consideration for an award.

The Board of Commissioners of Okanogan County, reserves the right to reject any and all bids and to waive informalities in the bidding. The award of this contract, if made, will be to the lowest responsible bidder.

This Contract provides for the placement of approximately 900 Tons of Asphalt at the Central Landfill facility in Okanogan, and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

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**PUBLISHER'S NOTE:** Please publish **ONCE** during the week of March 26, 2023 and **ONCE** during the week of April 2, 2023 and furnish an Affidavit of Publication to Okanogan County Dept. of Public Works at 1234-A Second Avenue South, Okanogan, WA 98840, Attn: Shasta Stidman  
Public Works Accounting charge to: Solid Waste 405- Activity 7120

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## **BIDDER'S CHECKLIST**

The bidder's attention is especially called to the following forms which must be executed in full as required:

- (A)     **PROPOSAL**  
          The unit prices bid must be shown in the spaces provided. Show unit prices in figures only. All extensions of the unit prices must be shown in the spaces provided.
- (B)     **PROPOSAL SIGNATURE SHEET**  
          To be filled in and signed by the bidder.
- (C)     **BID BOND**  
          This form is to be executed by the bidder and their surety company unless the bid is accompanied by cash, certified or cashier's check. The amount of this bond shall be equal to 5% of the total amount bid and may be shown in dollars or on a percentage basis.
- (D)     **Non-Collusion Declaration (272-036)**
- (E)     **WAGE RATE CERTIFICATION**

The following forms are to be executed after the contract is awarded:

- (F)     **CONTRACT**  
          This agreement is to be executed by the successful bidder, and Okanogan County.
- (G)     **CONTRACT BOND**  
          To be executed by the successful bidder and their surety company.
- (H)     **INSURANCE CERTIFICATE**  
          Proof of insurance coverage.
- (I)     **INTENT TO PAY PREVAILING WAGE**  
          Provide your prevailing wage intent number to the County after filing with LNI.

## Bid Bond

### KNOW ALL MEN BY THESE PRESENTS:

That we, \_\_\_\_\_, as  
Principal, and \_\_\_\_\_, as  
Surety, are held and firmly bound unto Okanogan County, Washington, as Obligee, in the penal  
sum of \_\_\_\_\_  
Dollars (\$\_\_\_\_\_) for the payment of which the Principal and Surety bind  
themselves, their heirs, executors, administrators, successors and assigns, jointly and severally,  
by these presents.

The condition of the obligation is such that if the Obligee shall make any award to the  
Principal for **Central Landfill Asphalt Pad** located in Okanogan County, Washington, according  
to the terms of the proposal or bid made by the Principal therefor, and the Principal shall duly  
make and enter into a contract with the Obligee in accordance with the terms of said proposal  
or bid and award and shall give bond for the faithful performance thereof, with the Surety or  
Sureties approved by the Obligee; or if the principal shall, in case of failure so to do, pay and  
forfeit to the Obligee the penal amount of the deposit specified in the call for bids, then this  
obligation shall be null and void; otherwise it shall be and remain in full force and effect and  
the Surety shall forthwith pay and forfeit to the Obligee, as penalty and liquidated damages, the  
amount of this bond.

SIGNED, SEALED AND DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

Principal \_\_\_\_\_

Surety \_\_\_\_\_

Attorney-in-Fact \_\_\_\_\_

## PROPOSAL

To: Board of County Commissioners  
Okanogan County, Washington

Date: \_\_\_\_\_, 2023

This certifies that the undersigned has examined the details of the work as outlined in the specifications for **Central Landfill Asphalt Pad** and has read and thoroughly understands the specifications and proposal governing the work embraced in the improvement and the method by which payment will be made for said work is understood. The undersigned hereby proposes to undertake and complete the work embraced in this improvement, or as much thereof as can be completed with the money available in accordance with said plans, specifications and contract and at the following schedule of rates and prices.

Note: Unit prices for all items, all extensions, and total amount of bid shall be entered in figures. Figures entered to the right of the decimal shall be interpreted as cents. All entries must be typed or hand written in ink. Please initial all changes.

| Item No. | Plan Quantity | Item Description | Price per Unit | Total Amount in Dollars . Cents |
|----------|---------------|------------------|----------------|---------------------------------|
|----------|---------------|------------------|----------------|---------------------------------|

|   |          |             |          |           |
|---|----------|-------------|----------|-----------|
| 1 | Lump Sum | Asphalt Pad | Lump Sum | \$ _____. |
|   |          | Sales Tax   | 8.4%     | \$ _____. |

|                       |           |
|-----------------------|-----------|
| <b>Contract Total</b> | \$ _____. |
|-----------------------|-----------|

**Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.**

### **Non-Collusion Declaration**

**I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:**

1. That the undersigned person(s), firm, association, or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

Proposal – Signature Page

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

A proposal guaranty in an amount of five percent (5%) of the total bid, based upon the approximate estimate of quantities at the above prices and in the form as indicated below, is attached hereto:

- Cash☐In the Amount of \_\_\_\_\_
- Cashier’s Check☐\_\_\_\_\_Dollars
- Certified Check☐(\$\_\_\_\_\_) Payable to the Okanogan County Treasurer
- Proposal Bond☐In the Amount of 5% of the Bid

Receipt is hereby acknowledged of addendum(s) No.(s) \_\_\_\_\_, \_\_\_\_\_ & \_\_\_\_\_.

Signature of Authorized Official(s)

Proposal Must Be Signed →

\_\_\_\_\_

\_\_\_\_\_

Please Print Name of Authorized Official

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Federal ID No. \_\_\_\_\_

- Note:
- (1) This proposal form is not transferable and any alteration entered hereon without prior permission from the County Engineer will be cause for considering the proposal irregular and subsequent rejection of bid.
- (2) Please refer to section 1-02.6 of the standard specifications, re:” Preparation of Proposal” or “Article 4” of the instructions to bidders for building construction jobs.
- (3) Should it be necessary to modify this proposal either in writing or by electronic means, please make reference to the following proposal number in your communication: \_\_\_\_\_.



## Okanogan County Department of Public Works

1234-A Second Ave. S. –  
Public Services Building  
Okanogan, WA 98840-9723

County Engineer  
Josh L. Thomson, PE

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### Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (April 18, 2023), the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

\_\_\_\_\_  
Bidder's Business Name

\_\_\_\_\_  
Signature of Authorized Official\*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
City

\_\_\_\_\_  
State

*Check One:*

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☐

State of Incorporation, or if not a corporation, State where business entity was formed:

\_\_\_\_\_

If a co-partnership, give firm name under which business is transacted:

\_\_\_\_\_

*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*



**Central Landfill Asphalt Pad**  
**Contract Special Provisions & Specifications**

1. Sealed bids for the **Central Landfill Asphalt Pad**, will be received by Okanogan County at the Office of the Board of County Commissioners, located on the first floor of the Grainger Administration Building, 123 Fifth Avenue North, Room 150, Okanogan, Washington. Mailed proposals must be received by no later than the last working day prior to the bid opening date. Hand carried proposals will be received only by the Clerk of the Board of County Commissioners at the address stated above until **11:00:59AM Pacific Time, Tuesday April 18th, 2023** and will then and there be opened and publicly read. No facsimiles or electronic proposals will be accepted.
2. Project is located at the Central Landfill:  
241 B&O North  
Okanogan, WA 98840
3. Questions regarding this project can be directed to the Solid Waste Manager, Kent Kovalenko at 509-422-2602.
4. Bidders are encouraged to make a site visit prior to submitting a bid for this project.
5. Contractor shall place approximately 900 Tons of HMA, on existing compacted base course at location called out in the in-vicinity map attached. The contractor shall place .25' of HMA in two lifts, all in accordance with 2023 WSDOT Standard Specification book. See section 5-04 (APWA) std spec.
6. Contractor shall ensure work will not inhibit or disturb daily landfill operations or traffic, as regular hours of operation will be observed.
7. Contractor shall begin work by June 5, 2023. Contractor shall be physically complete with project within three working days of the first working day.
8. "Central Landfill Asphalt Pad" The lump sum contract payment shall be full compensation for all costs incurred by the Contractor in performing the Work defined under the 'Central landfill Asphalt Pad Contract Special Provisions & Specifications.'
9. Contractors and sub-contractors must submit approved statements of Intent to pay prevailing wage prior to beginning work and affidavit of wages paid after work is completed. Contractors and sub-contractors shall not pay any worker less than the minimum hourly wage rate and fringe benefits required by RCW 39.12 or related acts



Vicinity Map

Central Landfill Asphalt Pad

T33N-R26E W.M., Sec 19

